

# ALONZO KING LINES BALLET

## Kids at LINES Policies

### *Dress Code:*

- Students must wear clothes that are comfortable, do not restrict movement and does not inhibit the instructor from ensuring proper technique.
- No denim
- Bare feet or dance shoes
- Hair pulled back
- No dangling jewelry

### *Student Etiquette:*

- No food or gum inside the studios. Only water is allowed in the dance studio at Fort Mason.
- No cell phones or electronic devices are allowed in the studios.
- Parents will be notified and consulted regarding any in-class behavioral issues or questions.
- If a child acts out in a manner that is harmful to him/herself or others, that child may be removed from class and parents will be notified immediately.

### *Class Cancellations:*

- LINES reserves the right to cancel the Kids atLINES summer session due to low enrollment. Refunds will be offered under such circumstances.
- Instructors are subject to change. No credits or refunds will be issued in this case.

### *Attendance and Punctuality:*

- Students are expected to arrive on time to camp unless Kids atLINES staff is notified otherwise.
- ALL children MUST be accompanied by an adult TO and FROM the dance studio at Fort Mason, Southside Theater, Building D.
- If students are early, students must wait in the Theater lobby for their instructor, and MUST be accompanied by an adult.
- Students are not permitted in the dance studio prior to class.
- Please have your students visit the restroom before the beginning of class.
- Students are NOT permitted to leave the studio under any circumstances with ANY adult who is not otherwise listed on the registration forms.
- Adults will be asked to present identification before a child may be signed out.
- We do not provide before or after-care.
- There will be a late fee of \$5 per minute for picks ups after the scheduled end of class. There will be a late fee of \$10 per minutes after 10 minutes after the hour. If a child has not been picked up 30 minutes past the end of class, LINES is required by law to contact Child Protective Services (CPS) **Please note: Late fees are in effect until the student is picked up.**

### *Absences and Make-up Classes*

- There are no make-up classes for students in the Kids at LINES summer session.
- If your student has a planned absence or ongoing injury/illness, please notify the Kids at LINES staff.

# ALONZO KING LINES BALLET

## *Classes and Instruction*

- Kids at LINES staff are not liable for any injuries sustained while a student is in class, or on the premises.
- Video, audio, photo or any other recordings in the studio may be taken by Kids at LINES staff ONLY.
- Parents are not allowed in the studios before, during or after class with the exception of classes requiring caregiver participation.

## *Registration*

- All initial registration fees and tuition are due by the first day of the Kids at LINES session.
- A non-refundable registration fee of \$25 is due with the camp tuition. This fee is added to the total amount due.
- Kids at LINES accepts checks, Visa, Mastercard, American Express, and Discover.
- All checks should be made out to: "Alonzo King Lines Ballet Center"
- \$25 fee will be charged for returned checks.

## *Refund and Transfer Policy*

- NO refunds will be given after May 17, 2019. After May 17, all deposits will be forfeited.
- There is NO fee credit for missed classes during the Kids @LINES summer session.
- Registration may not be transferred in any way.